



**MINUTES OF THE MEETING OF THE  
LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY  
JUNE 10, 2004**

1. **CALL TO ORDER; ROLL CALL**  
**THE LOCAL AGENCY FORMATION COMMISSION OF NAPA COUNTY MET IN REGULAR SESSION, THURSDAY, JUNE 10, 2004 AT 4:00 P.M. THE FOLLOWING MEMBERS WERE PRESENT: CHAIR MARTIN, COMMISSIONERS KAY, RIPPEY, AND WAGENKNECHT.**  
**ALTERNATE MEMBERS PRESENT: COMMISSIONERS EISELE, DODD AND LUPORINI (ARRIVED AT 4:07 PM). COMMISSIONER SLAVENS WAS EXCUSED.**
2. **PLEDGE OF ALLEGIANCE**  
**MR. BRIAN KELLY LED THE SALUTE TO THE FLAG.**
3. **PRODECURAL ITEM: APPOINTMENT OF CHAIR AND VICE-CHAIR TO 2-YEAR TERMS. THE COMMISSION CONTINUED THE ITEM TO THE AUGUST 12, 2004 MEETING.**  
**W-K-R-M**
4. **APPROVAL OF MINUTES : April 8, 2004.**  
**APPROVED MINUTES OF APRIL 8, 2004 MEETING.**  
**W-K-R-M**
5. **PUBLIC COMMENT**  
**NONE**
6. **CONSENT CALENDAR**
  - a. **Adoption of Calendar for July 2004 to December 2004**  
The Commission will consider scheduling regular meetings for August 12, October 14, and December 9.
  - b. ***Big Ranch Road/Griffen Lane District Annexation to the Napa Sanitation District***  
The Commission will consider annexation of approximately 5.51 acres of residential territory to the Napa Sanitation District. The subject territory is comprised of two contiguous parcels in the City of Napa. The annexation is intended to facilitate a proposed development project to divide the subject territory into 22 single-family residential lots. This project is referred to as the "Christensen Subdivision."  
The proposal has 100% consent of property owners and affected agencies. (APN: 038-250-060 and 038-250-061).  
**ADOPTED RESOLUTION** **R-04-11**
  - c. ***Borrette Lane No. 6 Sphere of Influence Amendment and District Annexation to the Napa Sanitation District***  
The Commission will consider an amendment to the Napa Sanitation District Sphere of Influence to add a 2.42-acre, residential parcel within the City of Napa, and concurrent annexation of this subject territory to the District's jurisdiction. The annexation is intended to facilitate division of the existing parcel into two new parcels, and the construction of a single-family residence to receive service from the District. The proposal has 100% consent of the property owners and affected agencies. (APN: 041-700-012).  
**ADOPTED RESOLUTION** **R-04-12 and R-04-13**

**6. CONSENT CALENDAR *continued*:**

**d. *Browns Valley Road No. 10 District Annexation to the Napa Sanitation District***

The Commission will consider annexation of approximately 1.5 acres of residential territory to the Napa Sanitation District. The subject territory is comprised of one parcel in the City of Napa. The annexation is intended to facilitate a proposed development project to divide the subject territory into six single-family residential lots. This project is referred to as the "Johnson Subdivision." The proposal has 100% consent of property owners and affected agencies. (APN: 041 -292-039).

**ADOPTED RESOLUTION**

**R-04-14**

**APPROVED CONSENT CALENDAR ITEMS 6a THROUGH 6d.**

**M-K-R-W**

**Note: Item #6e was pulled from the consent calendar and later placed back on the agenda.**

**7. PUBLIC HEARING**

**a. Adoption of FY04-05 Final Budget**

The Commission will consider and adopt a final budget for Fiscal Year 2004-2005. (Government Code §56381).

**ADOPTED RESOLUTION**

**W-K-R-M**

**R-04-17**

**6. e. *Green Island Road No. 2 Reorganization – City of American Canyon and American Canyon Fire Protection District***

The Commission will consider concurrent annexation of approximately 7.47 acres of undeveloped property to the City of American Canyon and to the American Canyon Fire Protection District. The subject territory is comprised of one parcel in unincorporated Napa County. The proposed reorganization is intended to facilitate a future development project that includes subdividing the subject territory into two industrial lots. The subject territory is located outside the American Canyon Fire Protection District's sphere of influence, necessitating a concurrent sphere of influence. The proposal has 100% consent of property owners and affected agencies. (APN: 058-030-042).

**ADOPTED RESOLUTION**

**K-W-L-R-M**

**R-04-15 and R-04-16**

**7. PUBLIC HEARING continued:**

**b. Appointment of Alternate Public Member to Four-Year Term (May 2004 – May 2008)**

The regular members of LAFCO appointed by the Board of Supervisors and by the City Selection Committee will consider the appointment of an alternate member to represent the general public on the Commission. There are three applicants for the position. (Government Code §56325(d) and §56331).

**THE COMMISSION VOTED TO APPOINT VOLKER EISELE AS ALTERNATE MEMBER FOR A TERM TO EXPIRE MAY 2008.**

**M-R-W-K-L**

**X N**

**8. COMMISSION ACTION ITEMS**

**a. *Comprehensive Water Service Study: Service Review Determinations for the Congress Valley Water District (continued from April 10, 2004)***

The Commission will review determinations for the water service study as it relates to the Congress Valley Water District. The Commission will consider the report of staff and may make related determinations as required by Government Code §56430.

**ADOPTED RESOLUTION**

**W-L-R-K-M**

**R-04-18**

**8. COMMISSION ACTION ITEMS *continued*:**

**b. *Comprehensive Water Service Study: Service Review Determinations for Circle Oaks County Water District (continued from April 10, 2004)***

The Commission will review determinations for the water service study as it relates to the Circle Oaks County Water District. The Commission will consider the report of staff and make related determinations as required by Government Code §56430.

**ADOPTED RESOLUTION K-W-R-M-L R-04-19  
DIRECTED STAFF TO PROVIDE A STATUS REPORT IN 6-MONTHS ON THE  
DISTRICT'S PROGRESS IN MEETING GOALS.**

**c. *LAFCO Study Schedule and Support Services***

The Commission will consider staff's recommendation for obtaining support services for components of its adopted study schedule. The Commission will consider execution of a professional services agreement as a result of a request for proposals it authorized at its April 8, 2004 meeting. The agreement is for a not-to-exceed amount of \$35,000.

**APPROVED STAFF RECOMMENDATIONS K-W-R-M-L**

**d. *LAFCO Governance Studies – Napa Sanitation District and Berryessa Agencies – Support Services***

The Commission will consider staff's recommendation to enter into a professional services agreement for support service for two studies on governance options for the Napa Sanitation District and the service providers in the Lake Berryessa region. The agreement is with a graduate student from the Goldman School of Public Policy at UC Berkeley and is for a not-to-exceed amount of \$10,000.

**APPROVED STAFF RECOMMENDATIONS K-W-R-M-L**

**e. *Legislative Report and Adoption of Positions***

The Commission will consider adopting positions on legislation.

**REPORT RECEIVED AND FILED**

**9. COMMISSION DISCUSSION**

**a. *LAFCO Studies: Service Reviews and Sphere of Influence***

The Commission will receive an oral report on the status of various studies being conducted by staff, including the service reviews for the City of Napa, the Napa County Mosquito Abatement District, and Landscaping and Lighting Services.

**REPORTED PRESENTED – RECEIVED AND FILED**

**b. *Draft Policy on the Appointment of Chair and Vice-Chair***

The Commission will discuss a draft policy for the appointment of the chair and vice-chair.

The policy will be considered for adoption at the next meeting of the Commission.

**DISCUSSION HELD. DECISION POSTPONED TO AUGUST MEETING.**

**10. CLOSED SESSION – NONE  
NOT HELD**

**11. INFORMATIONAL ITEMS/NEW BUSINESS/COMMISSIONER COMMENTS  
NONE**

**12. Adjournment.  
MEETING ADJOURNED.**

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HARRY MARTIN  
Chair

ATTEST:

**DANIEL SCHWARZ**  
Executive Officer

CLERK OF THE COMMISSION

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KATHY MABRY  
Commission Secretary

**Key**

Member:     **K** = Guy Kay; **R** = Mike Rippey; **S** = Ken Slavens; **W** = Brad Wagenknecht;  
                  **M** = Harry Martin

Alternates:   **E** = Volker Eisele; **D** = Bill Dodd; **L** = Lori Luporini

Notations Under Vote: **N** = No; **X** = Excused; **A** = Abstained   **AIF** = All in favor

*The making of the motion and second are reflected respectively in the order of the recorded vote.*